



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, MARCH 8, 2016
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayer – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of February 9, 2016 A5

B. PRESENTATIONS

1. Speak Out! Showcase 2016 B1

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee
 - 1.1 Unapproved Minutes of the Policy Committee Meeting of February 23, 2016 C1.1
 - 1.2 Policy and Guideline Review 2015-2016 Schedule C1.2
2. English as a Second Language (ESL) Delivery Model C2
3. Long Term Accommodation Plan – Phase Two C3
4. Committee of the Whole System Priorities and Budget 2015-2016 Update – March 2016 -
5. Design of System Priorities and Budget 2016-2017 Update – March 2016 -
6. Niagara Catholic Education Award of Distinction 2016 C6
7. Staff Development Department Professional Development Opportunities C7
8. Monthly Updates
 - 8.1 Capital Projects Update C8.1
 - 8.2 Student Senate Update -
 - 8.3 Senior Staff Good News Update -

D. INFORMATION

- | | |
|-------------------------------------------------------|------|
| 1. Trustee Information | |
| 1.1 Spotlight on Niagara Catholic – February 23, 2016 | D1.1 |
| 1.2 Calendar of Events – March 2016 | D1.2 |
| 1.3 March Break 2016 | - |
| 1.4 Holy Week 2016 | - |
| 1.5 Bishops Gala 2016 – April 1, 2016 | D1.5 |

E. OTHER BUSINESS

- | | |
|-------------------------------------------------|---|
| 1. General Discussion to Plan for Future Action | - |
|-------------------------------------------------|---|

F. BUSINESS IN CAMERA**G. REPORT ON THE IN CAMERA SESSION****H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 8, 2016**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF FEBRUARY 9, 2016**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 9, as presented.



**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
TUESDAY, FEBRUARY 9, 2016**

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 9, 2016 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee O'Leary.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal		✓		
Student Trustees				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 9, 2016, as presented.

CARRIED

4. Declaration of Conflict of Interest

Declaration of Conflict of Interest was declared by Trustee O'Leary with Item F5.2.1 and F5.2.2 and Trustee Fera with Item F5.1.1 and F5.3.1 of the In Camera Agenda. Both Trustees declared that they have family members who are employees of the Board. They left the meeting during discussion of this item.

5. Approval of Minutes of the Committee of the Whole Meeting of January 12, 2016

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 12, 2016, as presented.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of January 26, 2016

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 26, 2016, as presented.

CARRIED

1.2 Approval of Policies

Vice-Chairperson Burtnik presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.2.1 Facility Partnerships Policy (800.6)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Facility Partnerships Policy (800.6), as presented.

CARRIED

1.2.2 Pupil Accommodation Review Policy (701.2)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Pupil Accommodation Review Policy (701.2), as presented.

CARRIED

1.2.3 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6), as presented.

CARRIED

1.2.4 Elementary Standardized Dress Code – Safe Schools Policy (302.6.10)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Elementary Standardized Dress Code – Safe Schools Policy (302.6.10), as presented.

CARRIED

1.2.5 French Immersion (NEW)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised French Immersion (NEW), as presented.

CARRIED

1.3 Policy and Guideline Review 2015-2016 Schedule

Director Crocco presented the Policy and Guideline Review 2015-2016 Schedule for the information of Trustees and announced that future Policy Committee meetings for 2016 will begin at 4:00 p.m.

2. Long Term Accommodation Planning – Phase One

Ted Farrell, Superintendent of Education, Scott Whitwell, Controller of Facilities Services and Kathy Levinski, Manager Facilities Services presented the Long Term Accommodation Planning Report – Phase One.

Superintendent Farrell answered questions of Trustees.

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Long Term Accommodation Planning Principles, as presented.

CARRIED

3. French Immersion Program

Mark Lefebvre, Superintendent of Education introduced Roxanne Rees, Consultant, French/International Language/Equity. Mrs. Rees presented the French Immersion Program report for Trustee information.

Mrs. Rees and Superintendent Lefebvre answered questions of Trustees.

4. Elementary and Secondary School Year Calendars 2016-2017

Frank Iannantuono, Superintendent of Education presented the proposal of the Elementary and Secondary School Year Calendars 2016-2017.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars 2016-2017, as presented.

CARRIED

5. Committee of the Whole System Priorities and Budget 2015-2016 Update – February 2016

John Crocco, Director of Education and Senior Administrative Council presented the System Priorities and Budget 2015-2016 Update – February 2016 for Trustee information.

Director Crocco and Senior Administrative Council answered questions of Trustees.

6. Design of System Priorities and Budget 2016-2017

Director Crocco presented the Design of System Priorities and Budget 2016-2017.

7. Staff Development Department Professional Development Opportunities

Superintendent Iannantuono, presented the report on the Staff Development Department Professional Development Opportunities for information.

Superintendent Iannantuono and Superintendent Lefebvre answered questions of Trustees.

8. Monthly Updates

8.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

8.2 Student Trustees' Update

Aidan Harold and Michaela Bodis Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- At the February 5, 2015 Annual Partners Breakfast Nancy Cookson, Teacher at Holy Cross Catholic Secondary School was awarded the Lincoln Fabrics Limited Annual Teacher Award for her role in the achievement of school-community collaboration.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – January 29, 2016

Director Crocco highlighted the Spotlight on Niagara Catholic – January 29, 2016 issue for Trustees information.

1.2 Calendar of Events – February 2016

Director Crocco presented the February 2016 Calendar of Events and reminded Trustees that Niagara Catholic will be closed for Family Day Monday, February 15, 2016.

1.3 OCSTA 86th Annual General Meeting & Conference, Collingwood

Director Crocco informed Trustees that rooms have been booked to the OCSTA 86th Annual General Meeting & Conference being held in Collingwood and noted the cancellation deadline of April 1, 2016.

1.4 CCSTA 2017 Niagara Falls – June 1-3, 2017 Planning Committee

Chair MacNeil provided an update on the CCSTA 2017 Niagara Falls – June 1-3, 2017 Planning Committee and distributed a list of committee positions for consideration of all Trustees.

Chair MacNeil requested that Trustees notify him by the February Board meeting.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Crocco informed the Board that in addition to the regular update reports on the 2015-2016 System Priorities and Budget along with the Design of the 2016-2017 System Priorities Budget, Phase 2 of the Multi-Year Long Term Accommodations Plan is on schedule to present to the March Committee of the Whole meeting.

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:25 p.m. and reconvened at 10:33 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 9, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 12, 2016, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 12, 2016, as presented.

CARRIED (Item F4)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

CARRIED (Item F4.1)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.3 of the In Camera Agenda.

CARRIED (Item F4.3)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.4 of the In Camera Agenda.

CARRIED (Item F4.4)

H. ADJOURNMENT

Moved by Trustee Nieuwesteeg

THAT the February 9, 2016 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:35 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 9, 2016.**

Approved on **March 8, 2016.**

Kathy Burtnik
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

TITLE: SPEAK OUT! SHOWCASE 2016

Prepared by: Mark Lefebvre, Superintendent of Education
Lisa Incaviglia, Co-Chair of the Speak Out! Committee, Vice-Principal, Our Lady of Fatima Catholic School, Grimsby
Christine Battagli, Co-Chair of the Speak Out! Committee, Consultant – Research, Assessment, Evaluation and Reporting

Presented by: Mark Lefebvre, Superintendent of Education
Lisa Incaviglia, Co-Chair of the Speak Out! Committee, Vice Principal, Our Lady of Fatima Catholic School, Grimsby
Christine Battagli, Co-Chair of the Speak Out! Committee, Consultant – Research, Assessment, Evaluation and Reporting

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



PRESENTATION BACKGROUND

**Committee of the Whole Meeting
March 8, 2016**

SPEAK OUT! SHOWCASE 2016

Throughout the last few months, in 48 of our Catholic elementary schools, students in Grades Seven (7) and Eight (8) have been involved in speech writing and delivery to an audience of their families, peers and teachers. Students across Niagara Catholic, with the support and guidance of their classroom teachers, have been developing their messages. The Speak Out! Committee provided several resources to guide teachers in instruction and assessment of students' speech writing and delivery. This dedicated committee also organized the three (3) Team Speak Out! Events and Speak Out Showcase, meeting several times throughout the school year to make this a success.

The Speak Out! Committee consists of Student Achievement K-12 staff, Elementary Principals, Vice-Principals and teachers. The Committee Members are:

- Lisa Incaviglia, Co-Chair of the Speak Out! Committee, Vice Principal of Our Lady of Fatima Catholic Elementary School
- Christine Battagli, Co-Chair of the Speak Out! Committee, Consultant – Research, Assessment, Evaluation and Reporting
- Mark Lefebvre, Superintendent of Education
- Randy Pruyne, Consultant – K to 12 Literacy/ESL
- Jackie Watson, Acting Principal of St. James Catholic Elementary School
- Gus Marchio, Vice Principal of Loretto Catholic Elementary School
- Susy Walsh, Vice Principal of Canadian Martyrs Catholic Elementary School
- Krista Moscato, K to 12 Numeracy Facilitator
- Ana Cantoni, Classroom Teacher
- Tracy Kovacs, Classroom Teacher
- Paul Moccia, Classroom Teacher
- Rosie Araujo, Classroom Teacher
- Tara Vinc, Classroom Teacher
- Annalisa Petriello, Classroom Teacher
- Cathryn Hay, Classroom Teacher

From the school speech competitions, the first place speakers were selected to represent their schools at one of the three (3) Team Speak Out! Events held across Niagara Catholic in March 2016 at the following Catholic secondary school locations:

- Team 1 – Denis Morris Catholic High School on March 3, 2016
- Team 2 – Holy Cross Catholic Secondary School on March 2, 2016
- Team 3 – Lakeshore Catholic High School on March 3, 2016

From each of the Team competitions a panel of teacher judges selected a First Place, Second Place and Catholic Messenger Award recipient to participate in the Speak Out! Showcase held on March 8, 2016 at the Catholic Education Centre.

Speak Out! is proudly co-sponsored by the Niagara Catholic District School Board and the Ontario English Catholic Teachers Association - Niagara Elementary Unit.

Three representative students of the Speak Out! Showcase 2016 will deliver their speeches as part of this report at the Committee of the Whole Meeting.

A copy of the 2016 Speak Out! Showcase program is attached to this Presentation Background. (Appendix A)

Appendix A – 2016 Speak Out! Showcase Program

The report on the Niagara Catholic District School Board Speak Out! Showcase 2016 is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Lisa Incaviglia, Co-Chair of the Speak Out! Committee, Vice Principal, Our Lady of Fatima Catholic School, Grimsby
Christine Battagli, Co-Chair of the Speak Out! Committee, Consultant – Research, Assessment, Evaluation and Reporting

Presented by: Mark Lefebvre, Superintendent of Education
Lisa Incaviglia, Co-Chair of the Speak Out! Committee, Vice Principal, Our Lady of Fatima Catholic School, Grimsby
Christine Battagli, Co-Chair of the Speak Out! Committee, Consultant – Research, Assessment, Evaluation and Reporting

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016

**Niagara Catholic District School Board
and
Ontario English Catholic Teachers Association**

present

SHOWCASE

Thank you...

- ❖ to the Niagara Catholic Intermediate Student Speakers who have shared their God-given talents and demonstrated excellence in public speaking.
- ❖ to Niagara Catholic District School Board and Ontario English Catholic Teachers Association – Niagara Elementary Unit for their continued collegial and financial support of Speak Out!
- ❖ to the members of the Speak Out! Committee for their dedication and commitment to speech arts and student success.
- ❖ to all staff from Niagara Catholic District School Board and Ontario English Catholic Teachers Association – Niagara Elementary Unit for their representation and active participation in all Speak Out! events.
- ❖ to the Judges for their time and reflective thoughts.
- ❖ to families and teachers for preparing and supporting our Niagara Catholic students to speak out!



Prayer for Speak Out!

Protector of all, please watch over our young speakers.
Give them the courage to stand before their audience.
Grant them the clarity to speak their convictions,
thoughts and ideas.
Please help them to be comfortable as they share their style
and speaking presence.
Keep our young messengers calm and relaxed.
Let everyone hear and learn from their messages.
Please guide us to nurture and support these speakers.
We ask this in Your Name, Christ Our Lord and Teacher,

Amen.

Welcome and Prayer:

Lisa Incaviglia and Christine Battagli
Co-Chairs of the Speak Out! Committee

Greetings

Niagara Catholic District School Board
Mark Lefebvre
Superintendent of Education

Greetings

Ontario English Catholic Teachers Association
Niagara Elementary Unit:
Marie Balanowski
President of OECTA-NEU

Presentation of Speeches

Presentation of Certificates
Members of the Speak Out! Committee

Closing Remarks

John Crocco
Director of Education

Speak Out! Winners

Speak Out! Winners - First Place

Milaina Wong - *Cultural Diversity*
Mother Teresa Catholic Elementary School

Brianna Roussel - *Fear*
St. Mary Catholic Elementary School, Niagara Falls

Cora House - *Celebrate Today*
Our Lady of Victory Catholic Elementary School

Speak Out! Winners - Second Place

Mackenzie Littler - *Greek Mythology*
Our Lady of Fatima Catholic Elementary School, Grimsby

Rachel McGarr - *Dr. Seuss*
Cardinal Newman Catholic Elementary School

Faydra Altoft - *Beauty Standards*
St. Mary Catholic Elementary School, Welland

Speak Out! Winners - Catholic Messenger

Ellika Greaves - *Paying it Forward*
St. Denis Catholic Elementary School

Stephanie Madden - *Attitude Adjusting-Positive Change*
Father Hennepin Catholic Elementary School

Alexander Nagy - *Welcoming Syrian Refugees to Canada*
Holy Name Catholic Elementary School



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 8, 2016**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE POLICY COMMITTEE
MEETING OF FEBRUARY 23, 2016**

RECOMMENDATION

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of February 23, as presented.



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, FEBRUARY 23, 2016

Minutes of the Policy Committee Meeting held on Tuesday, February 23, 2016 at 4:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:00 p.m. by Policy Committee Member Trustee Sicoli for Pat Vernal, Chair of the Policy Committee, who joined the meeting electronically .

1. Opening Prayer

The meeting was opened with a prayer by Trustee Sicoli.

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Pat Vernal (Committee Chair)		✓		
Cathy Burtnik	✓			
Dino Sicoli	✓			

Student Trustees:

Michaela Bodis, Trustee
Aidan Harold, Trustee

Staff:

John Crocco, Director of Education
Yolanda Baldasaro, Superintendent of Education
Frank Iannantuono, Superintendent of Education/Human Resources

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department
/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the February 23, 2016, Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of January 26, 2016

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of January 26, 2016, as presented.

APPROVED

6. Policies

ACTION REQUIRED

POLICIES - PRIOR TO VETTING

6.1 Religious Accommodation Policy (100.10.1)

Yolanda Baldasaro, Superintendent of Education, presented the Religious Accommodation Policy (100.10.1).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Add link to resource book

ADMINISTRATIVE GUIDELINES

- Replace all “*he/she*” with “*they*” or “*their*”
- Page 2, Paragraph 1 change “*school boards*” to “*Niagara schools and facilities*”
- Move paragraph 3 to statement of policy
- Last paragraph and “*creed*” and change “*there*” to “*they*”
- Page 3 last paragraph change “*un*” to “*under*”
- Page 5 paragraph 3 insert “*/terms and conditions/employment contract.*”
- Remove “*verbal or*”
- Paragraph 6 change “*his/her*” to “*the*”
- Page 6 paragraph 4 change second sentence to “*Upon identification, to the extent possible, the Board will make...*” and remove “*To the extent possible*”, “*and exams/tests, will not be scheduled on these religious holy days*”
- Page 7 paragraph 3 change “*Department*” to “*Services*”
- Item 4.8 add “*and Co-Curriculum Activities*”
- Appendix A change “*Guideline*” to “*Requirement*”

- Move Bullet 4 from paragraph 2 to top of list

The Policy Committee requested that the Religious Accommodation Policy, be referred back to Board Staff and legal council for a review of recommended changes and brought back to the March Policy Committee prior to vetting.

6.2 Naming of a Board Facility Policy (NEW)

John Crocco, Director of Education, presented the Naming of a Board Facility Policy (NEW).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Add “*or Designated Area*” to title
- Move bullets to Administrative Guidelines
- Subtitle for Naming of a Chapel

ADMINISTRATIVE GUIDELINES

- Paragraph 7 add “*/student*”

The Policy Committee requested that the Naming of a Board Facility Policy, be revised as discussed and brought back to the March Policy Committee Meeting prior to vetting.

6.3 Establishment and Cyclical Review of Policies Policy (100.5)

Director Crocco presented the Establishment and Cyclical Review of Policies Policy (100.5).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Paragraph 5 add “*Consideration of the development of a new Board Policy will be at the direction of the Board or the Director of Education as required by law or regulations.*” And add this to Guidelines
- Change the word “*Guidelines*” to “*Procedures*” throughout document

ADMINISTRATIVE GUIDELINES

- Change the word “*Guidelines*” to “*Procedures*” throughout document
- Bullet 2 change to “*Once approved by the Director of Education, The draft Policy and Administrative Procedures ...*”
- Bullet 4 change “*approved*” to “*recommended*” and add “*Administrative Procedures*”

The Policy Committee requested that the Establishment and Cyclical Review of Policies Policy, be vetted from February 24, 2016 to April 11, 2016 with a recommended deadline for presentation to the Policy Committee in April, 2016, for consideration to the Committee of the Whole and Board in May, 2016.

If the Policy Committee recommends the revised Policy and Administrative Procedures to the May Committee of the Whole meeting, it will include a recommendation that if the Establishment and Cyclical Review of Policies Policy is approved by the Board that all references to Administrative Guidelines in current Board Policies be changed to Administrative Procedures to align with the revised wording in the Establishment and Cyclical Review of Policies Policy.

POLICIES – ANNUAL REVIEW – PRIOR TO VETTING

6.4 Employee Workplace Harassment Policy (201.7)

Frank Iannantuono, Superintendent of Education, presented the Employee Workplace Harassment Policy (201.7).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE GUIDELINES

- Replace all “*he/she*” with “*they*” or “*their*”
- Page 4, Bullet 5 change “*select*” to “*elect*”
- Page 4, Bullet 6 change “*he/she*” to “*Director of Education*”
- Page 4 Records Bullet 1 insert “*of the accused*”

The Policy Committee requested that the Employee Workplace Harassment Policy, be vetted from February 24, 2016 to April 11, 2016 with a recommended deadline for presentation to the Policy Committee in April, 2016, for consideration to the Committee of the Whole and Board in May, 2016.

6.5 Employee Workplace Violence Policy (201.11)

Frank Iannantuono, Superintendent of Education, presented the Employee Workplace Violence Policy (201.11).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Replace all “*he/she*” with “*they*” or “*their*”
- Page 1 Paragraph 5 insert “*to the employees*”

ADMINISTRATIVE GUIDELINES

- Page 2 Paragraph 3 replace “*a conspicuous place*” with “*the*”
- Page 4 Paragraph 1 replace “*Absent*” with “*In the absence of*” and make note that employer will make a determination in reporting a workplace violence incident

The Policy Committee requested that the Employee Workplace Violence Policy, be vetted from February 24, 2016 to April 11, 2016 with a recommended deadline for presentation to the Policy Committee in April, 2016, for consideration to the Committee of the Whole and Board in May, 2016.

6.6 Occupational Health & Safety Policy (201.6)

Superintendent Iannantuono presented the Occupational Health & Safety Policy (201.6).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE GUIDELINES

- Paragraph 1 change “*to*” to “*for*”
- Replace all “*he/she*” with “*they*” or “*their*”
- Remove last sentence

The Policy Committee requested that the Occupational Health & Safety Policy, be vetted from February 24, 2016 to April 11, 2016 with a recommended deadline for presentation to the Policy Committee in April, 2016, for consideration to the Committee of the Whole and Board in May, 2016.

6.7 Board By-Laws Policy (100.1)

Director Crocco presented background information on the recommended revisions to the Board By-Laws Policy (100.1) and recommended that the Board By-Laws Policy be brought back to the March Policy Committee Meeting. The revised Board By-Laws Policy will be a timed 5:00 p.m. item and all Trustees will be informed of this timed item at the March Committee of the Whole meeting.

INFORMATION

6.8 Policies Currently Being Vetted from January 28, 2016 to April 8, 2016

- Access to Board Premises – Safe Schools Policy (302.6.3)
- Reimbursement of Travel Expenses Policy (201.4)

6.9 Policy and Guideline Review 2015-2016 Schedule

Director Crocco presented the Policy and Guideline Review 2015-2016 Schedule.

7. Date of Next Meeting

March 29, 2016 – 4:00 p.m.

8. Adjournment

The meeting adjourned at 6:33 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

TITLE: POLICY AND GUIDELINE REVIEW 2015-2016 SCHEDULE

The Policy and Guideline Review 2015-2016 Schedule is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Policy Committee

Date: March 8, 2016



POLICY AND GUIDELINE REVIEW SCHEDULE

SEPTEMBER 2015 - JUNE 2016

Updated: February 23, 2016

<i>SORTED BY POLICY COMMITTEE MEETING DATE</i>				
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Prior to Vetting After Vetting
2012	2014	201.16	Attendance Support Program	Sept. 2015
NEW		NEW	Asthma	Sept. 2015
2010	2010	800.6	Facility Partnerships	Oct. 2015
1998	2010	701.2	Pupil Accommodation Review	Oct. 2015
2001	2012	302.6.6	Dress Code - Secondary Uniform - <i>Safe Schools</i>	Nov. 2015
2012	2012	302.6.10	Elementary Standardized Dress Code - <i>Safe Schools</i>	Nov. 2015
NEW		NEW	French Immersion	Nov. 2015
2012	2014	201.16	Attendance Support Program	Nov. 2015
NEW		NEW	Asthma	Nov. 2015
2001	2013	302.6.3	Access to Board Premises - <i>Safe Schools</i>	Jan. 2016
1998	2014	201.4	Reimbursement of Travel Expenses	Jan. 2016
2010	2010	800.6	Facility Partnerships	Jan. 2016
1998	2010	701.2	Pupil Accommodation Review	Jan. 2016
2001	2012	302.6.6	Dress Code - Secondary Uniform - <i>Safe Schools</i>	Jan. 2016
2012	2012	302.6.10	Elementary Standardized Dress Code - <i>Safe Schools</i>	Jan. 2016
NEW		NEW	French Immersion	Jan. 2016
1998	2010	100.5	Establishment and Cyclical Review of Policies	Feb. 2016
2002	2015	201.7	Employee Workplace Harassment *	Feb. 2016
2002	2015	201.11	Employee Workplace Violence *	Feb. 2016
2002	2015	201.6	Occupational Health & Safety *	Feb. 2016
2010	2010	100.10.1	Religious Accommodation	March 2016
NEW		NEW	Naming of a Board Facility	March 2016
1997	2010	100.1	Board By-Laws	March 2016
2011	2013	800.7	Niagara Catholic Parent Involvement Committee & By-Laws	March 2016
1999	2010	302.3	Safe Arrival	March 2016
2001	2013	302.6.3	Access to Board Premises - <i>Safe Schools</i>	April 2016
1998	2014	201.4	Reimbursement of Travel Expenses	April 2016
1997	2010	100.1	Board By-Laws	April 2016
1998	2010	100.5	Establishment and Cyclical Review of Policies	April 2016
2002	2015	201.7	Employee Workplace Harassment *	April 2016
2002	2015	201.11	Employee Workplace Violence *	April 2016
2002	2015	201.6	Occupational Health & Safety *	April 2016
NEW		NEW	Naming of a Board Facility	April 2016
2010	2010	100.10.1	Religious Accommodation	April 2016
2010	2010	100.10.1	Religious Accommodation	May 2016
NEW		NEW	Naming of a Board Facility	May 2016
1997	2010	100.1	Board By-Laws	May 2016
2011	2013	800.7	Niagara Catholic Parent Involvement Committee & By-Laws	May 2016
1999	2010	302.3	Safe Arrival	May 2016
NEW		NEW	Anti-Spam	

SORTED BY CW/BOARD MEETING DATE				
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	CW/BD
2012	2014	201.16	Attendance Support Program	Dec. 2015
NEW		NEW	Asthma	Dec. 2015
2010	2010	800.6	Facility Partnerships	Feb. 2016
1998	2010	701.2	Pupil Accommodation Review	Feb. 2016
2001	2012	302.6.6	Dress Code - Secondary Uniform - <i>Safe Schools</i>	Feb. 2016
2012	2012	302.6.10	Elementary Standardized Dress Code - <i>Safe Schools</i>	Feb. 2016
NEW		NEW	French Immersion	Feb. 2016
2001	2013	302.6.3	Access to Board Premises - <i>Safe Schools</i>	May 2016
1998	2014	201.4	Reimbursement of Travel Expenses	May 2016
1997	2010	100.1	Board By-Laws	May 2016
1998	2010	100.5	Establishment and Cyclical Review of Policies	May 2016
2002	2015	201.7	Employee Workplace Harassment *	May 2016
2002	2015	201.11	Employee Workplace Violence *	May 2016
2002	2015	201.6	Occupational Health & Safety *	May 2016
NEW		NEW	Naming of a Board Facility	May 2016
2010	2010	100.10.1	Religious Accommodation	May 2016
2010	2010	100.10.1	Religious Accommodation	June 2016
NEW		NEW	Naming of a Board Facility	June 2016
1997	2010	100.1	Board By-Laws	June 2016
2011	2013	800.7	Niagara Catholic Parent Involvement Committee & By-Laws	June 2016
1999	2010	302.3	Safe Arrival	June 2016
NEW		NEW	Anti-Spam	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

**TITLE: ENGLISH AS A SECOND LANGUAGE (ESL) DELIVERY
MODEL**

The English as a Second Language (ESL) Delivery Model report is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Randy Pruyn, Consultant – K-12 Literacy/ESL

Presented by: Mark Lefebvre, Superintendent of Education
Randy Pruyn, Consultant – K-12 Literacy/ESL

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



REPORT TO THE COMMITTEE OF THE WHOLE MARCH 8, 2016

ENGLISH AS A SECOND LANGUAGE (ESL) DELIVERY MODEL

BACKGROUND INFORMATION

Traditionally, the English as a Second Language (ESL) program at the Niagara Catholic District School Board was based on a withdrawal model of support. English Language Learners (ELLs) would be removed from class at certain times during the week and would receive one-on-one instruction from a qualified ESL teacher. ELLs would then re-enter the classroom and continue learning with their peers. Although the one-on-one time ELLs spent with the ESL teacher was valuable, classroom teachers often lacked the knowledge and skills to differentiate the learning for ELLs in the general classroom. In addition, the pullout delivery model was not conducive to collaboration, an essential part of ensuring the success of ELLs. As professor Jim Cummins reminds us, “Effective instruction for ELLs requires that **all** educators within a school become informed about relevant research and take responsibility for implementing appropriate practices that address students’ language learning and academic needs.”

Effective September 2015, The ESL delivery model at the Niagara Catholic District School Board has been redesigned to help cultivate school communities of inclusion and collaboration where all stakeholders take an active role in ensuring the success of ELLs. We are building Professional Catholic Learning Communities where ESL specialists, classroom teachers, educational resource teachers, and administrators work together to provide the differentiated instruction English Language Learners (ELLs) need and deserve.

Benefits of the Model

- initial assessment allows for focused instruction
- collaborative *shared ownership* of ELL success
- ELLs remain *in-class*, making for *smooth transitions and consistent use of strategies*
- early language skills are *taught in-class by ESL specialist and reinforced by the classroom teacher*
- availability of *technology* to promote independent language acquisition
- helps create a positive social environment where ELLs feel safe to *use their first language as a bridge to learning English*
- helps *build the capacity* of all educators to implement appropriate practices for ELLs

A visual presentation to the Committee of the Whole will cover the following topics and will be included as Appendix A:

1. STEP Assessment
2. Overview of ESL Support Model
3. Capacity Building within Schools (training, resources and technology)
4. Newcomer Welcome – SWIS
5. Next Steps

Appendix A – English as a Second Language (ESL) Delivery Model

The English as a Second Language (ESL) Delivery Model Report is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Randy Pruyn, Consultant – K-12 Literacy/ESL

Presented by: Mark Lefebvre, Superintendent of Education
Randy Pruyn, Consultant – K-12 Literacy/ESL

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



English as a Second Language (ESL) Delivery Model

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

Session Overview

- STEP Assessment
- Overview of ESL Support Model
- Newcomer Welcome – SWIS
- Capacity Building (training, resources and technology)
- Next Steps

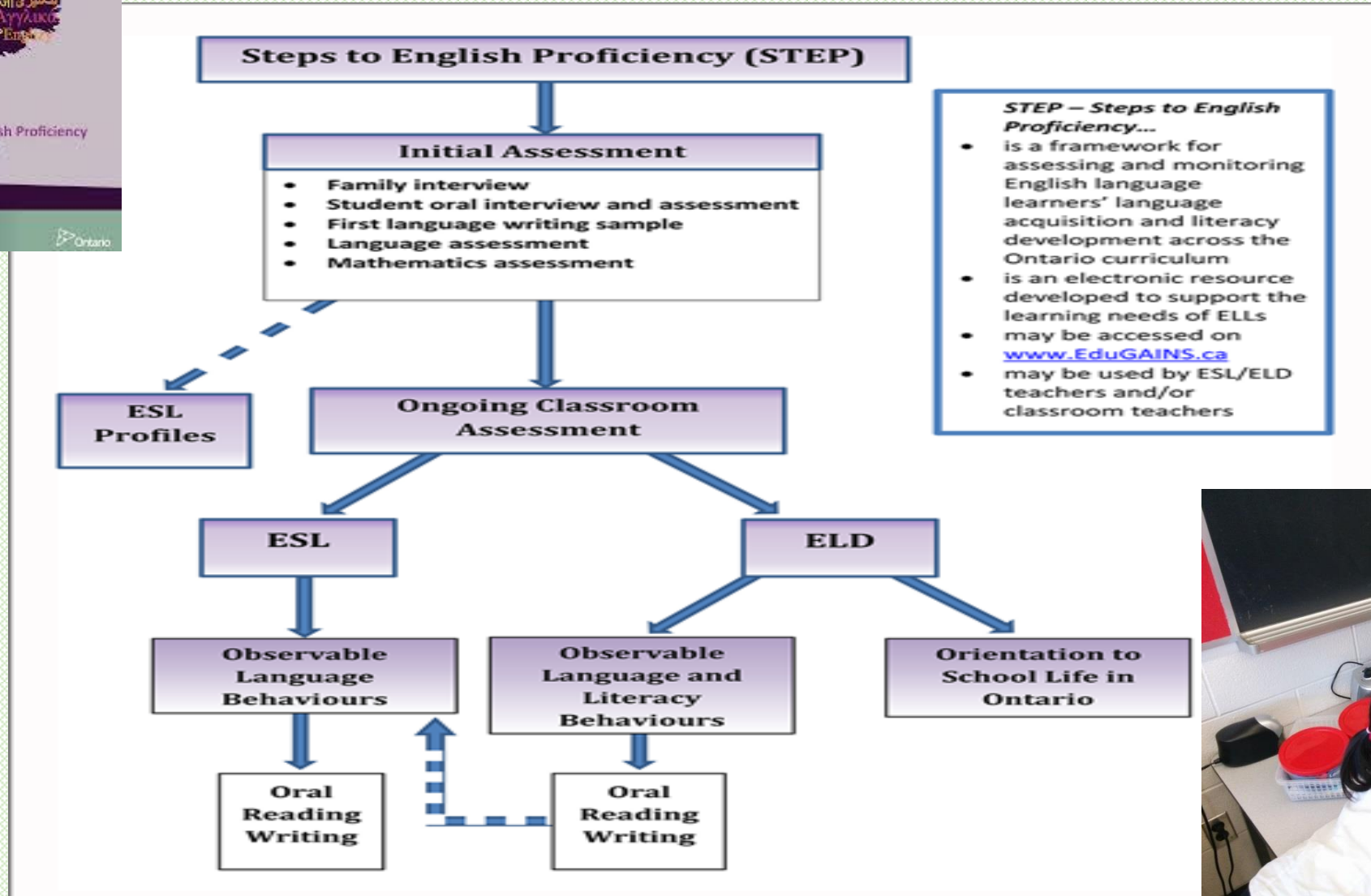
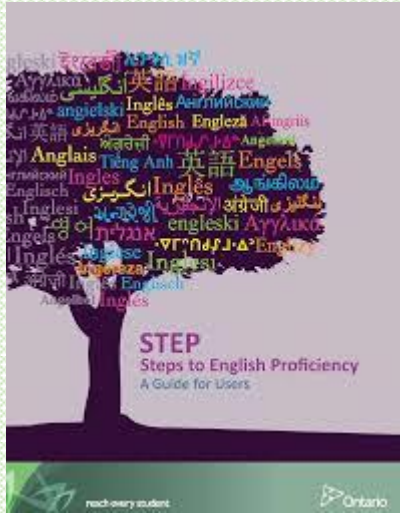
Why?

“Effective instruction for ELLs requires that **all** educators within a school become informed about relevant research and take responsibility for implementing appropriate practices that address students’ language learning and academic needs.”

-Jim Cummins



STEP Initial Assessment



Three Team Support

Area One	Area Two	Area Three
Michael Power Leonora Amorim Kelly St. George	Edie Montagano-Thomson Anne Marie Ciancio Michael Goodwin	Sandra Creelman Nancy Spada Adriana Cottringer

<https://goo.gl/OPTqzI> - Five Day Schedule and STEP 1-4 Numbers

Inclusive and Collaborative Support



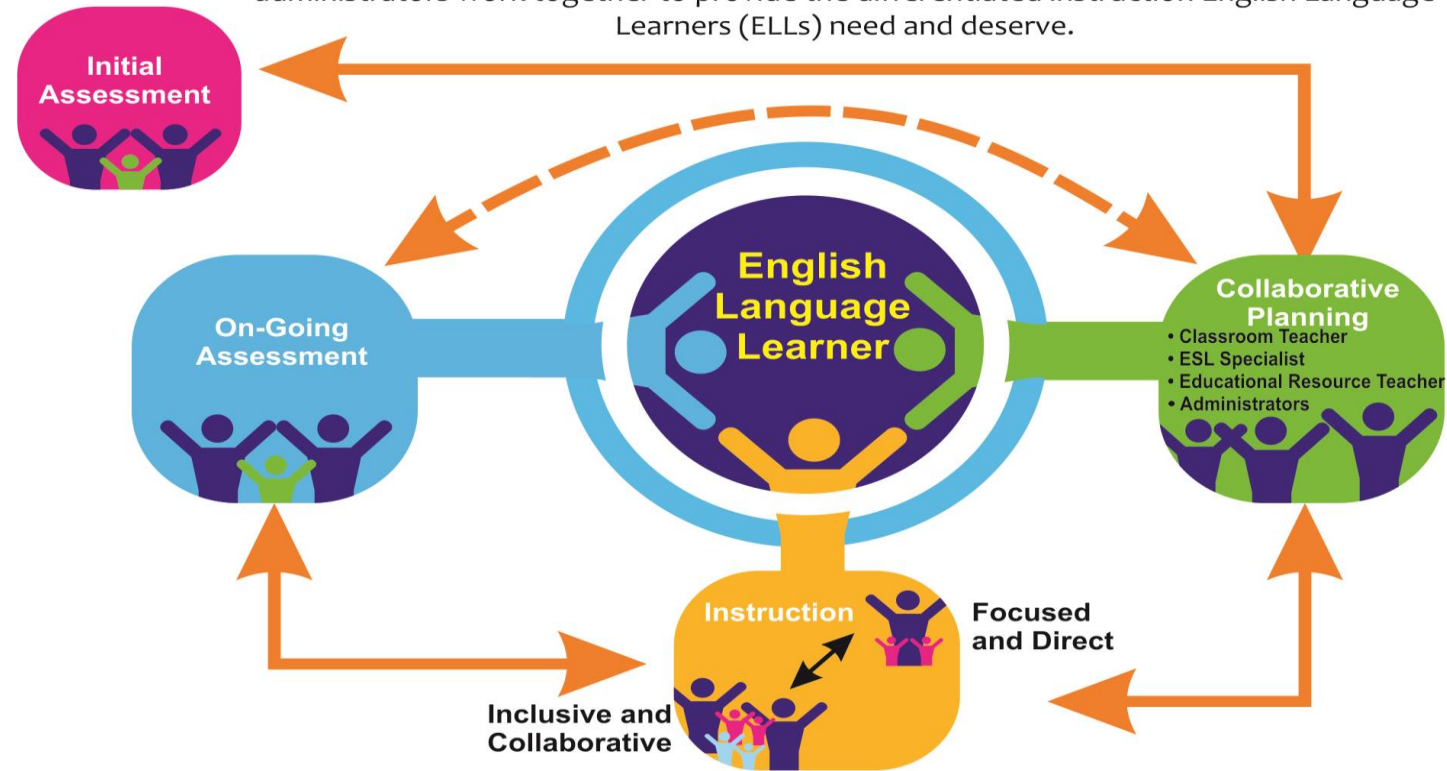
NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MISSION STATEMENT

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

The Niagara Catholic District School Board English as a Second Language (ESL) Delivery Model

At Niagara Catholic District School Board, we support an inclusive and collaborative ESL delivery model. Classroom teachers, ESL specialists, educational resource teachers, and administrators work together to provide the differentiated instruction English Language Learners (ELLs) need and deserve.



http://www.edugains.ca/resourcesELL/WebCasts_WebClips/Video/SupportingELL/03_ClosingTheeLearningGap.mp4

The Board

The four major components of registration:

1. Reception and orientation
2. Initial Assessment
3. Placement and program
4. Monitoring and reporting

English Language Learners ESL/ELD Programs and Services: Policies and Procedures for Ontario Elementary and Secondary Schools, Kindergarten to Grade 12, 2007, 2.2.1

The School

What does it look like?

- Assistance in completing registration forms
- A warm greeting from all staff members
- Multilingual signage, translated notes
- Availability/access to translators
- Orientation sessions which may include school tours, peer ambassadors, community service information (SWIS)
- Multicultural/ heritage celebrations
- Open invitation for parent volunteers

The Classroom

What does it look and sound like?

- A smile followed by introductions
- Proper pronunciation of first names
- Integrated seating
- Peer assistance or “buddies”
- Teaching of basics - “survival English”
- Use of picture dictionaries and other highly visual materials
- Dual language texts (available through the CRC)
- Opportunities for oral language development large and small groupings
- Access to technology – *GAFE*

Settlement Workers in Schools (SWIS)

SWIS workers are a link between newcomer families, the school and the community. The SWIS program serves all schools in the boards mentioned above. The role of the SWIS Worker is to create awareness and acceptance with both the newcomer and their new school community in Canada.

The SWIS worker will:

- Provide the students and families information and referral
- Provide support and encouragement for the student
- Provide Newcomer orientation
- Organize group information sessions and workshops
- Provide cultural interpretation
- Consult with school staff on settlement issues
- Help in translation during Parent-Teacher Interviews
- Help students deal with problems of adjustment such as not fitting in due to dress code such as the Hijab, language barrier, and cultural differences



Capacity Building

Training

- **ERT Training**
 - STEP Assessment for English Language Learners
 - Overview of NCDSB's ESL delivery model
 - *Many Roots Many Voices*
- **After School Workshops for Teachers and Principals** (one session per area)
 - Overview of NCDSB's ESL delivery model
 - Providing accommodations and modifications for English Language Learners
 - Assessment *for* learning as a tool for continuous improvement
 - Grading and reporting for ELLs
- **Job Embedded Professional Learning**
 - Co-teaching
 - Release time provided to co-plan

Resources

- Resource folder for teachers - <https://goo.gl/ztaKuT>
- Student Portfolios
- Hard copy of *Many Roots, Many Voices*
- ESL Placemat
- Dual language books – CRC and school libraries

Technology

- Chrome Books purchased for all ESL teachers
- Help teachers become proficient users of Google translate, voice typing, Google sharing features, Screencastify, WeVideo
- Technology helps ELLs take ownership of their learning

Next Steps

- Continue to focus on utilizing Google Apps for Education to enhance instruction for ELLs.
- Continue to build capacity, especially at hub schools.
- Continue to promote a spirit of inclusivity and collaboration through co-teaching, co-planning and job-embedded professional learning.
- Improve the effectiveness of all ESL teachers through collaboration and cross-panel work.
- Continue to nurture Catholic learning communities that provide authentic opportunities to hear the voices of all students (e.g. Junior Literacy Day).

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

**TITLE: LONG TERM ACCOMMODATION PLANNING – PHASE
TWO**

The Long Term Accommodation Planning Principles – Phase Two is presented for information.

Prepared by: Ted Farrell, Superintendent of Education
Scott Whitwell, Controller of Facilities Services
Kathy Levinski, Manager Facilities Services

Presented by: Ted Farrell, Superintendent of Education
Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



REPORT TO THE COMMITTEE OF THE WHOLE MARCH 8, 2016

LONG TERM ACCOMMODATION PLANNING - PHASE TWO

BACKGROUND INFORMATION

At the February 9, 2016 Committee of the Whole Meeting, the Board received Phase One of the Long Term Accommodation Plan for its consideration. At the February 23, 2016 Board Meeting the Board approved the Long Term Accommodation Planning Principles.

This Long Term Accommodation Plan – Phase Two report provides enrolment data for individual schools and consolidated enrolment data for each Families of Schools and each of the lower-tier municipalities in the Region of Niagara.

Phase Three of the Long Term Accommodation Plan will be provided at the April 12, 2016 Committee of the Whole Meeting. The Phase Three Report will incorporate the information provided in the Phase One and Phase Two Reports and will provide recommendations for schools to be considered for potential attendance area reviews, pupil accommodation reviews and applications to be submitted to the Ministry of Education for capital funding for the consideration of the Board.

Updated Ministry Guidelines

The capital assets of school boards need to be managed effectively and dedicated appropriately to Build Strong Catholic Identity to Nurture the Distinction of Catholic Education and Advance Student Achievement for All. Guidelines issued by the Ministry of Education in March 2015, support school boards in designing Long Term Accommodation Plans.

Board Policies

At the February 23, 2016 Board Meeting, the Niagara Catholic District School Board approved the Pupil Accommodation Review Policy and the Community Planning and Partnerships Policy to support accommodation reviews that impact school utilization.

These policies also support the development of a Long Term Accommodation Plan.

Outstanding Board Approved Motions and Senior Staff Follow-up

The information provided below provides the historical and current status of the Board motions along with a statement of the follow up to date.

1. THAT the Niagara Catholic District School Board maintains all three Catholic Secondary Schools in St. Catharines and continues to monitor the accommodation and utilization of all three Catholic secondary facilities, and that Senior Staff bring a report to the Board no later than April 2018.

Approved: April 23, 2013

Update: March 8, 2016 - Monitoring continues

2. THAT the Niagara Catholic District School Board approve an agreement to create a new joint venture St. Nicholas Catholic Elementary School with the French Catholic District School Board which is contingent on acquiring a suitable downtown site and Ministry of Education funding for a new elementary school by September 2014. Senior Staff will continue to explore all available facility options for St. Nicholas Catholic and bring a report to the Board no later than November 2013.

February 9th, 2016 Update

At the November 26, 2013 Board Meeting, the Controller of Facilities reported that the Board would continue to dialogue with the City of St. Catharines, and potential community partners to support the motion. Also, the Board was recently provided the opportunity to purchase a vacant school from our coterminous board but deemed the site unacceptable. The Board will continue to monitor the downtown core for potential sites.

3. THAT the Niagara Catholic District School Board approve the preparation and submission of a capital priorities business case to secure funding for a new joint venture Catholic elementary school in downtown St. Catharines with the French Catholic District School Board.

Approved: April 23, 2013

Update: March 8, 2016 - In June 2014 The Director of Education wrote a letter to the Director of Education of Conseil scolaire de district catholique Centre-Sud, to pursue a joint capital submission. The Board is currently waiting for a reply.

French Immersion

One of the recommendations that came from the consultation process for Vision 2020, the Board's Multi-year Strategic Plan, was for the Board to implement French Immersion. The Program will be fully implemented in existing elementary sites by September 2020. The program will then impact the secondary schools between 2020-2024.

The program began operating in September 2013 at five Catholic elementary schools:

- ELKP and Grade 1 across 5 sites located at St. Mark Catholic Elementary School, Beamsville, for the Blessed Trinity Family of schools;
- Notre Dame Catholic Elementary School, Niagara Falls, for the Saint Paul Family of Schools;
- Our Lady of Mount Carmel Catholic Elementary School, Niagara Falls for the Saint Michael Family of Schools;
- Our Lady of Fatima Catholic Elementary School, St. Catharines for the Saint Francis, Denis Morris and Holy Cross Family of Schools;
- Holy Name, Welland for the Notre Dame College Family of Schools.

The French Immersion Program impacts the use of school facilities and is a consideration for the Long Term Accommodation Plan. As the program matures, consideration must be given to the ability of the existing sites to absorb the additional enrolment and the need to potentially move to new locations.

The Intensive French Program may also impact the use of schools as students seek the program outside of their home school.

Planning Principles

The following Long Term Accommodation Planning Principles were approved at the February 23, 2016 Board meeting:

1. Ensure viable and sustainable Catholic schools and programs for all students:
 - i. that students are accommodated in safe, healthy and appropriate facilities that support the highest quality Catholic education to meet their needs, while advancing student achievement and well-being nurturing the distinctiveness of Catholic education in local communities.
 - ii. that schools should be of a sufficient size to support equity of educational opportunities for all students from a resource perspective, including technology, to ensure effective and efficient stewardship of Board resources from fiscal and environmental perspectives.
 - iii. that each school plays an important part to the long-term health and sustainability of the Board and that schools are sustainable over the long term.
2. Minimize the use of temporary accommodation/ facilities to address short, medium and long term enrolment pressures:
 - i. that the use of portables be minimized in terms of number and duration.
 - ii. that the preferred models of school organization are self-contained within the on- the- ground capacity of the school: Elementary: ELKP to Grade 8; and Secondary: Grades 9 to 12.
 - iii. that new programs support the Board's Vision and be fiscally responsible.
 - iv. that boundary changes may be required to ensure a viable distribution of pupils across school communities as per the Attendance Areas Policy, 301.3.
 - v. that the Pupil Accommodation Review Policy, 701.2 will be used to guide the process for arriving at accommodation decisions.
 - vi. that when addressing enrolment pressures, current projections and planning techniques will be used to make decisions.
 - vii. that all capital projects are 100% dependent on approval and funding from the Ministry of Education.
3. The Long Term Accommodation Plan will be in compliance with legislation such as the *Accessibility for Ontarians with Disabilities Act*, and will consider Daily Physical Activity, Child Care Centres with Before and After School Programs available at the school, the locations of Child Care Centres, Community Partnerships, and the community use of schools.
4. The Long Term Accommodation Plan will promote facility partnerships to market schools as a community resource within the Region, municipalities and not for profit agencies.

Current Enrolment

The following appendices are included to provide an overview of the historical and projected enrolment in Niagara Catholic towards the 2025-2026 school year.

Appendix A - Family of Schools Enrolment Summaries/Elementary School Profiles

Appendix B - Secondary Panel Enrolment Summary/Secondary School Profiles

Appendix C - Lower Tier Municipality - Elementary Schools

Appendix D - Lower Tier Municipality - Secondary Schools

Appendix E - French Immersion

The most recent enrolment figures are from October 31, 2015. Projections were updated as of February 2016 by Watson & Associates, Inc.

A hard copy of the appendices will be provided at the Committee of the Whole meeting.

Long Term Accommodation Report Status

Board Staff is in the process of developing a current Long Term Accommodation Plan. The updated plan is intended to provide the Niagara Catholic District School Board with direction related to the use of schools, in alignment with the Mission, Vision and Values of the Board. The plan will be made public as part of our transparent process.

The plan will outline short, medium and long term strategies that will address accommodation issues. It is intended to be dynamic through regular review and revision.

The vision with respect to Board school facilities recognizes that our Catholic schools are an integral part of vibrant and healthy communities. The Niagara Catholic District School Board is committed to ensuring that students are educated in the highest quality Catholic schools. The Board is further committed to maximizing the use of its facilities through pupil enrolment and engaging community partners.

Next Steps

Long Term Accommodation Plan – Phase Two - Discussion

The implications of the data provided in this report will be further discussed at the March 29, 2016 In-Camera Board Meeting as it involves the purchase or sale of property and personnel matters.

Long Term Accommodation Plan – Phase Three

Senior Administrative Council will bring a Long Term Accommodation Plan – Phase Three report to the April 2016 Committee of the Whole meeting outlining the Long Term Accommodation Plan for Attendance Area Reviews; Pupil Accommodation Reviews, applications for capital consideration by the Ministry of Education and opportunities for community planning and partnerships for the consideration of the Board.

With the approval of the Phase Three report, the Board will receive a copy of the Long Term Accommodation Plan which will include Phases One, Two and Three.

A visual presentation will be presented at the Committee of the Whole Meeting to supplement the content of this report.

The Long Term Accommodation Planning – Phase Two is presented for information.

Prepared by: Ted Farrell, Superintendent of Education
Scott Whitwell, Controller of Facilities Services
Kathy Levinski, Manager Facilities Services

Presented by: Ted Farrell, Superintendent of Education
Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

**TITLE: NIAGARA CATHOLIC EDUCATION AWARD OF
DISTINCTION 2016**

Niagara Catholic Education Award Of Distinction 2016 is presented for information.

Prepared by: John Crocco, Director of Education /Secretary-Treasurer

Presented by: John Crocco, Director of Education /Secretary-Treasurer
Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MARCH 8, 2016

NIAGARA CATHOLIC EDUCATION AWARD OF DISTINCTION 2016

BACKGROUND INFORMATION

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board believes in the importance of recognizing individuals and groups who have made/or continue to make outstanding contributions to Catholic Education in the Niagara Region.

In honour of these contributions the Niagara Catholic District School Board established an award known as the “Niagara Catholic Education Award of Distinction” to annually recognize individuals or groups with this prestigious honour. The Policy and Administrative Guidelines provide the Eligibility, Criteria, Nomination Process, Selection Committee and Presentation of the Award expectations as follows:

Eligibility

Any individual or group (school, parish, home, community) who has participated in, or contributed to the growth of Catholic Education in the Niagara Region.

Criteria

Nominees must have:

- Made a notable, significant and positive contribution to Catholic Education in the Niagara Region over a sustained period of time.
- Demonstrated recognized leadership that has had an identifiable impact and has made a significant difference to the Catholic character of the Board.
- The fundamental, all-pervasive quality that distinguishes our schools as Catholic schools.
- Believing that education in the faith is possible in every aspect of school life.
- Striving to build community and the ideal of the Christian community among Catholic schools and the Niagara Catholic District School Board and the Diocese.
- Accompanying and guiding students on their faith journey which is our most sacred responsibility.
- Demonstrated tangible sacrifice for Catholic Education.
- Inspired Catholic Education in the Niagara Region.

Nomination Process

1. Each year, nominations will be invited from the public at large (through newspaper advertisements, forms available at the CEC, the schools and on the Board’s website. Nominations will also be sent to the Parishes, Catholic School Councils, Diocesan Office, and groups such as past and present leaders of the Board).

2. Nomination Forms will require detailed documentation and substantiation of a nominee's contribution to Catholic Education in Niagara. This may include input from the group being nominated.
3. Each nomination will require the signed endorsement of three (3) individuals.
4. Nominations must be sent to the Superintendent of Education, Human Resources Services.
5. Nominations must be received by the Superintendent of Education, Human Resources Services, at the Catholic Education Centre as announced on the Nomination Form.

Selection Committee

Each fall, the Director of Education will establish a Niagara Catholic Award of Distinction Selection Committee, which will consist of the following members:

- The Chairperson of the Board or his/her designate.
- The Vice-Chairperson of the Board or his/her designate.
- The Director of Education or his/her designate.
- The Bishop or his designate.
- A Superintendent of Education.
- An Elementary Principal.
- A Secondary Principal.
- Board Chaplaincy Leader.
- Up to three (3) additional members as selected by the Director, in consultation with Senior Administrative Council. The Chairperson of the Board, or designate, will be the Chairperson of the Selection Committee.

The Selection Committee will review all submissions and arrive at a final decision. Once the Committee makes a decision, it will be promptly communicated to the Board through the Director of Education.

Presentation of the Award

1. The Award will be announced and presented annually. The recipient(s) will also be publicized through the local media.
2. The Award will consist of a commemorative plaque which will be presented to the recipient. A permanent acknowledgment plaque will also be placed on the Wall of Distinction. Recipients will be invited to view the commemorative plaques on the Wall of Distinction.

Niagara Catholic Award of Distinction 2016

For 2016, the Selection Committee met on Friday, March 4, 2016. The Committee members consisted of:

Father Paul MacNeil	Chairperson of the Board
Kathy Burtnik	Vice-Chairperson of the Board
John Crocco	Director of Education
Sister Mary Kay Camp	Bishop's Designate
Frank Iannantuono	Superintendent of Education
Enrico Schirru	Elementary Principal
Ralph De Fazio	Secondary Principal
Carrie Vernelli	Parent Member, Niagara Catholic Parent Involvement Committee
Krista Wood	Board Chaplaincy Leader

The Selection Committee reviewed and evaluated nominations received by the February 26, 2016 deadline. The selection was conducted in accordance with the criteria outlined in the Niagara Catholic Education Award of Distinction Policy (100.7) and Guidelines.

The Selection Committee is to be commended for its dedication and commitment to upholding the prestige and honour of the award.

At the March 8, 2016 Committee of the Whole Meeting, we will publically announce the recipient(s) of the Niagara Catholic Education Award of Distinction 2016 through a communications notice, media release and publication on the Board website and social media accounts.

The recipient, as well as the nominators, will be informed of the selection for this year's award and invited to attend the Bishop's Gala on April 1, 2016.

The report on the Niagara Catholic Education Award of Distinction 2016 is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: John Crocco, Director of Education/Secretary-Treasurer
Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8th, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Report on Staff Development Department:
Professional Development Opportunities is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MARCH 8, 2016

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and Annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities occurring during the period March 8, 2016 through April 12, 2016.

Tuesday, March 8, 2016

Rescheduled Workshop - Understanding the Needs of Deaf and Hard of Hearing Students Workshop for Secondary Teachers (Catholic Education Centre)

- Educational Resource Teachers (ERT's) and regular Classroom Teachers, who will be working with deaf or hard of hearing students in their schools during the second semester, are invited to attend the morning workshop on Tuesday, February 16, 2016 being held in the Father Burns csc Board Room at the Catholic Education Centre.
- Ron Foster, Resource Services-Outreach Programs Provincial Schools, together with a Niagara Catholic team of Teachers of the Deaf and Hard of Hearing will be presenting on:
 - o hearing loss / the audiogram
 - o FM systems in the classroom
 - o academic and social implications of a student's hearing loss in the classroom.
 - o strategies and accommodations that are necessary to meet the needs of students who are deaf or hard of hearing

Tuesday, March 8, 2016

Behaviour Management Systems Refresher Training –Selected Staff (Alexander Kuska Catholic Elementary School)

- In an effort to have all Board designated staff trained in Behaviour Management Systems strategies and safe physical intervention techniques, Niagara Catholic Special Education staff will be providing mandatory Refresher Behaviour Management System (BMS) training (3 hours).

Tuesday, March 8, 2016

After School Webinar Series: Fractions Understanding for Mathematics Learning and Teaching – Introductory (Catholic Education Centre)

- All staff are invited to join us for a series of four (4) 1.5 hour webinars in March which will focus on an introduction to Fractions Understanding for Mathematics Learning and Teaching.

- Participants will:
 - o Develop Mathematical knowledge of fractions
 - o Deepen knowledge of teaching fractions
 - o Investigate the K-12 perspective for fractions
 - o Examine components from the document Paying Attention to Fractions K-12
 - o Other training dates are: March 22, 2016 and March 29, 2016

Wednesday, March 30 and Thursday, March 31, 2016

Teacher Talk Training Sessions # 2 and #3 (Catholic Education Centre)

- As part of our continued effort to develop strong oral language skills in our youngest learners, select kindergarten teachers will attend three (3) full-day training sessions in Teacher Talk.
- Teacher Talk is a series of three (3) one-day training sessions designed to introduce educators to core strategies that will help them create rich and stimulating learning environments for the children they work with. The Teacher Talk Training Series is designed to actively engage educators through discussions, small group activities, analysis of video examples and completion of practical action plans that educators can take back to their classrooms.

The Report on Staff Development:
Professional Development Opportunities is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: March 8, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: March 8, 2016



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2016
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

NEW BUILD

Appendix A

St. Martin Catholic Elementary School

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**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
MARCH 08, 2016**

APPENDIX A

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school and child care centre on a new site.

Current Status: Construction began in December 2015. Footing excavation and placement is underway. Construction of foundation walls has started. Site service work has begun.

Project Information:

New Area to be Constructed	44,067	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	44,067	sq. ft.
Total Site Area	6	acres
Pupil Places Added	115	students
New Facility Capacity	454	students



Project Funding:

Capital Priorities	9,910,289
	\$9,910,289

Project Costs:

	Budget	Paid
Construction Contract	7,734,824	324,282
Fees & Disbursements	937,360	729,372
Furniture & Equipment	260,917	0
Other Project Costs	977,188	292,614
	\$9,910,289	\$1,346,268

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December 2011	February 14, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March 2012	October 2013
Contract Documents	January 2014	Feb 2014
Tender & Approvals (re-design)	Summer/Fall 2015	October 2015
Ministry Approval (cost - revised)	Summer/Fall 2015	November 2015
Ground Breaking Date	December 2015	December 9, 2015
Construction Start	December 2015	
Occupancy	Spring 2017	
Official Opening & Blessing	TBD	

Project Team:

Architect	MMMC Inc. Architects
General Contractor	Brouwer Construction
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Chris Zanuttini

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PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – FEBRUARY 23, 2016**

Spotlight on Niagara Catholic

Nurturing Souls & Building Minds

February 23, 2016

Shining the Spotlight on Alexander Kuska Catholic Elementary School



The spotlight shone on Alexander Kuska Catholic Elementary School during the February 23 Board Meeting. Students and staff from the Rice Road school shared with Trustees and Senior Staff what makes their Catholic elementary school so special. In the photo above, students (Camille Peddle, front and Megan Patterson) deliver special gifts to Senior Staff and Trustees.

Trustees Approve Five Policies

During the February 23 Board Meeting, Trustees approved the revised Community Planning and Partnership Policy (800.6), Pupil Accommodation Review Policy (701.2), Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6), Elementary Standardized Dress Code – Safe Schools Policy (302.6.10). The revisions were made following a vetting process with stakeholders, and is done as part of Niagara Catholic's ongoing, cyclical review of policies to ensure they continue to meet the needs of the system and comply with Ministry of Education requirements.

The new French Immersion Policy was also approved.

Phase One of Long-Term Accommodation Planning Now Under Way



Trustees have approved Niagara Catholic's Long-Term Accommodation Planning Principles, which were presented during the February 23 Board Meeting.

In March 2015, the Ministry of Education issued guidelines to school boards in Ontario, to support their efforts to effectively manage and the capital assets of school boards – our schools.

The Pupil Accommodation Review (PAR) Guidelines attempt to streamline and clarify the process school boards follow in order to close underutilized schools. The Community Planning and Partnership Guidelines were introduced to ensure that school boards regularly consult with community agencies to facilitate partnerships in underutilized schools.

Niagara Catholic's Pupil Accommodation Review Policy (701.2) and Community Planning and Partnerships Policy (800.6) were approved at the January 26, 2016, Board Meeting. These revised policies reflect the spirit of the new Ministry guidelines, and comply with their respective requirements.

During the February 9, 2016 Committee of the Whole Meeting, Trustees received a report from Superintendent of Education Ted Farrell, Controller of Facilities Services Scott Whitwell and Manager of Facilities Services Kathy Levinski, which outlines the Board's recent actions in long-term accommodation planning. This report is available as part of the [February 23, 2016 Board Meeting agenda](#).

2016-2017 Elementary and Secondary School Calendar

Trustees have approved Niagara Catholic's proposed 2016-2017 school year calendar.

The Ministry of Education requires 194 school days in an academic year. Within those days, seven days must be designated as Professional Activity Days and 10 days must be set aside for secondary examinations. The remaining days are instructional days.

The proposed 2016-2017 school year calendar was vetted through stakeholders in January 2016, and reviewed by Senior Staff. Trustees recommended bringing the proposed 2016-2017 school year calendar forward to the Board for approval at the February 23, 2016 Board Meeting. The Board-approved calendar will then be submitted to the Ministry of Education for approval.

Key dates in the proposed 2016-2017 calendar include the Christmas Break (December 26, 2015 – January 6, 2017 inclusive) and the March Break, which will take place from March 13-17, 2017.

The draft 2016-2017 school year calendar is available in the [February 23, 2016 Board Meeting agenda](#). The final, Ministry-approved 2016-2017 school year calendar will be posted in the calendar section of this website to assist families with planning throughout the year.

Nominate a Graduate for a Distinguished Alumni Award

There is still time to nominate a graduate of Niagara Catholic for a Distinguished Alumni Award. Visit our [Distinguished Alumni Award](#) section of this website for nomination forms and criteria. The deadline for nominations is March 11. The 2016 Distinguished Alumni Awards will be presented during a Mass and luncheon at the Catholic Education Centre on Friday, May 6, as the culmination of the Board's Catholic Education Week celebrations.

Catch Up With Our Good News!

If you haven't checked out our [Good News](#) section in a while, be sure to take a look at some of the great stories we've had to share in December, including some pretty impressive musical performances by our students.

Follow us!

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 8, 2016**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – MARCH 2016**

MARCH 2016



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 SEAC Meeting	3 NCPIC Meeting	4	5
6	7	8 SAL Meeting CW Meeting	9	10	11	12
13	14	15	16	17	18	19
March Break						
20 Palm Sunday	21	22	23	24 Holy Thursday	25 Good Friday	26
Holy Week						
27 Easter Sunday	28 Easter Monday	29 Policy Committee Board Meeting	30	31		

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
BISHOPS GALA 2016 – APRIL 1, 2016**



13th Annual

Bishop's Gala

(Most Reverend) Gerard P. Bergie, D.D.
Bishop of St. Catharines



Evening of *Celebration, Dining & Dancing* | Silent Auction

Club Roma **Friday, April 1st, 2016**

125 Vansickle Road, St. Catharines, ON

Antipasto Bar & Cocktail Reception: 5:30 p.m. | Cash Bar

Dinner: 7:00 p.m. | DJ to follow dinner

Proceeds to
the Niagara
Foundation
for Catholic
Education

Niagara Catholic Education Award of Distinction

To honour those individuals and/or groups, who have made, or continue to make outstanding contributions to Catholic Education in Niagara Region.

TICKET ORDER FORM

Tickets: \$75 each

PAYMENT OPTIONS



Name _____ **Phone #** _____

Address _____ **# of Tickets** _____

_____ **Payment Attached \$** _____

Tickets must be purchased by
March 24, 2016

Online payment available at NiagaraCatholic.ca via *PayPal*, or
Send your Ticket Order Form and Cheque to
Sherry Morena, Coordinator of Information Management
Niagara Catholic District School Board, 427 Rice Rd., Welland, ON L3C 7C1
Cheques payable to: **Niagara Foundation for Catholic Education**